

**COUNCIL ON AGING BOARD  
REGULAR SESSION MEETING MINUTES  
Veteran's Memorial Building, Rm 19  
2900 Main Street, Millis, MA 02054  
MEETING NOTES FROM February 10, 2017**

CALL TO ORDER: Patty Kayo called the meeting to order at 9:05 am.

The following persons were present:, COA Director Patty Kayo, Secretary Helen Daly, Kaplan Hasanoglu, Brooks Corl, Bill Brown, Maria Neville,

Unanimous vote was made to install Maria Neville as Chairperson to replace Mary Skilling who has resigned. Her term will expire in 2018.

Secretary's report accepted as written

Motion to accept report made by Kaplan, seconded by Bill

Treasurer's Report

- December report was presented
- Formula Grant is still not available (we received it in April of 2016). Patty is using the Gift Fund and Transportation Revolving funds until Formula Grant is received
- Due to snow day – the January report is not yet ready

HESSCO Report

- Nutrition program was discussed at their last meeting
- Total satisfaction report was positive – Maria will get report for Millis only as compared to the entire state
- Maria will start sending this report to Patty on a monthly basis – should help in preparing our numbers

Motion to accept report made by Kaplan, seconded by Bill

Outreach Report:

- Carol reports that the Section 8 housing requests are now taking up to 10 years to be processed – we do not have a record of how many Section 8 recipients are living in Millis
- Fuel assistance requests have been low – probably due to low cost of heating oil
- Carol has sent out 20 letters offering fuel assistance to help

Motion to accept report made by Kaplan, seconded by Bill

Director's Report

- FY18 budget has been completed with the following items:
  1. Extend hours to be open Mon thru Thursday until 4:30
  2. Asking a 28K increase, increase Patty's hours to 35, Outreach and Department Assistant to 20 from 15 hours which would make them eligible for benefits
  3. This is the 7<sup>th</sup> year we have asked for and not received the above
- We have seen a 72% increase in seniors since 2004, using Donahue Report showing seniors in 2004 at 1115 and in 2015 at 1926 as we continue to see progression in senior population
- 25% of our current population needs services from the COA
- Glen Ellen will have an impact on COA
- Study shows that transportation & housing for seniors are severely lacking in town with social isolation being a big problem according to MAPC study
- COA must concentrate on medical trips – very little time available for social trips. In 2016 we had 4 people on dialysis every week which leaves little time to provide any of our seniors with social stimulation forcing them to go to other local Senior Centers

- Should we look again at RTA – GATRA or MetroWest? Which provides door to door doctor appointments. The cost is high and works off the MBTA assessment. We are not eligible to get Community Transit Grant for a handicapped van because we are not participating with the RCC.
- The next Millis Public Forum will be held either 3/23 or 3/30. Jim Neville and new administrator will be invited to participate. Kaplan will ask Madeline to record
- Kaplan will try to schedule a “Meet & Greet” on a Friday AM with members of the Selectmen, Fin Com and the new Town Administrator
- The new exercise program had 20 people sign up – very popular

Motion to accept report made by Maria, seconded by Kaplan

#### Chairman’s Report

- No Chairman’s Report as Maria has just been appointed

#### Old Business

- Trying to get concerned seniors to go to the Town and other meetings
- The school will need senior support
- Patty to post all town related meetings on bulletin board in COA entry

#### New Business

- Maria Royer will present Options Counseling to begin 2/23 and will be held the last Thursday of every month
- Volunteer luncheon will be coming up in May or June. We have a \$600.00 budget – suggested venues are Lake Pearl and Primavera – Patty will check
- Monday 2/13 Bill Brown and Bill Raymond will be cooking for a 9am breakfast – Carol Byrnes will do decorations. Cost is \$2.00
- St Patrick’s Day luncheon will be held 3/15 at noon with entertainment at 12:30. Jim Neville has agreed to help – will ask some high school students as well. Patty cooking the corned beef dinner.
- Nothing planned for April
- May Mother’s Day Tea and Flowers on 5/14
- June we will hold our annual cook out
- Kaplan will try to get early April coffee meeting to prep for Town meeting

Motion to adjourn the meeting made by Kaplan, seconded by Bill

Meeting adjourned at 11:00 AM

**Next COA Board Meeting: March  
10 at 9:00 AM – VMB Room 19**